

CALAVERAS PUBLIC UTILITY DISTRICT  
Regular Meeting of the Board of Directors

November 19, 2024  
5:00 pm

DIRECTORS PRESENT: Jack Tressler  
Richard Blood  
J.W. Dell'Orto  
Brady McCartney  
Kevin Sparks

MEMBERS ABSENT: None

STAFF PRESENT: Travis Small, General Manager  
Mathew Roberts, Water System Superintendent  
Adam Brown, District Legal Counsel (Virtual)  
Carissa Bear, Clerk of the Board  
Matt Ospital, District Engineer

OTHERS PRESENT:

1. CALL THE MEETING TO ORDER: The regular meeting was called to order by President Tressler at 5:13 P.M.
2. ROLL CALL OF DIRECTORS: Directors Tressler, Blood, Dell'Orto, McCartney, and Sparks were present.
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None
5. CONSENT ITEMS
  - a. October 15, 2024, Regular Board Minutes
  - b. Claim Summary

Director Blood asked for information on the annexation coordination done by WGA on the claim summary. Mr. Small explained that it was for the potential customer in Paloma that the District is working with LAFCO. The charges are for engineering planning between WGA and the potential customer's engineer. Director Blood inquired if the potential customer moves forward would the District be able to recover some of those fees. Mr. Small believes the District will be able to recover the fees along with some legal fees. Director Dell'Orto inquired if the neighbors will be annexed in as well. Mr. Brown explained that the District will need to work with the County, which would take the lead. If it proceeds, then neighboring parcels could be annexed at the same time. A motion was made by Director Dell'Orto, seconded by Director Blood, to approve Consent Items a-b. A roll call vote was taken. Directors Dell'Orto, McCartney, Sparks, Blood, and Tressler voted yes. Motion carried 5-0.

6. SELECTION OF CONSULTANT TO PERFORM PROBABLE MAXIMUM FLOOD STUDY AND AUTHORIZE GENERAL MANAGER TO EXECUTE PROFESSIONAL SERVICES AGREEMENT WITH GEI CONSULTANTS, INC.

Mr. Small informed the Board that this Request For Proposal was posted for the required amount of time. Only one company submitted a proposal. Another company did reach out to the District to let the District know that unfortunately they are too busy at this time to take on this project. The company that submitted a proposal is GEI Consultants, Inc. Their proposal is within the District's budgeted amount. Mr. Small recommends moving forward with GEI Consultants Inc. as they are already providing Chief Dam Safety Engineering Services. Mr. Small informed the Board that GEI Consultants Inc. is proposing to complete the study by the end of this fiscal year and the study will be good for the life of the dam. A motion was made by Director Dell'Orto, seconded by Director Tressler, to approve the Professional Services Agreement with GEI Consultants, Inc. A roll call vote was taken. Directors Dell'Orto, McCartney, Sparks, Blood, and Tressler voted yes. Motion carried 5-0.

#### 7. BUDGET UPDATE 2024/2025

Mr. Small went over the budget update through October 31, 2024. The income is \$1,550,630 with expenditures of \$1,150,103. The total income and expenses are near expectations. The Debt Service Ratio is 7.56. Mr. Small will add the termination dates of each CDs to future budget reports. Director Blood asked that the District give notice to El Dorado Savings Bank that the District does not want to continue the CDs with them once they have expired. Mr. Small will look into that. Mr. Small stated the water sales have been trending pretty well and the District is starting to see a change in revenue with the old meters being changed out. The District has changed out about 10 percent of the meters so far. Director Sparks expressed his unhappiness that the fixed meter fee does not have an allotment of water anymore. He feels that it is a burden on the customers. The Board explained that in order to be equitable that rate has to be consistent to all rate classes. If a base allotment were allowed, it would not be consistent.

#### 8. REPORTS

##### a. Legal Counsel's Report

Mr. Brown's report will be covered in closed session.

##### b. Water System Superintendent's Report

Mr. Roberts went over the monthly maintenance report for October. He reported the system is looking really good. The seasonal drop-off has started. All reservoirs in the District are ready for the incoming rain. The South Fork Pump Station pump and motor repair is still 4-8 weeks out. Crew has been working hard on Division of Safety of Dams (DSOD) and Federal Energy Regulatory Commission (FERC) maintenance at Schaads. For San Andreas Distribution, a fire hydrant on Sunset St. has been rebuilt and one service line leak was repaired on Foothill Court. The crew has installed another 68 meters bringing the total to 204.

##### c. District Engineer Report

Mr. Ospital gave an update on the Recycle Backwash Station project. There are three components to the project; environmental, electrical, and civil. The comment period for California Environmental Quality Act (CEQA) will end on December 9, 2024. WGA will be at the December 17, 2024, meeting to go over the comments. Director Blood expressed his concerns of environmental impacts offsite specifically to address discharges from recycled water pond. Mr. Ospital will speak with the consultant and follow up with Mr. Small.

##### d. General Manager's Report

Mr. Small's report will be covered in closed session.

##### e. Directors' Comments:

Director Blood informed the Board that members of Calaveras - Amador Mokelumne River Authority (CAMRA) have been discussing dismantling the Joint Power Authority. He would like to have this discussion placed on the agenda for the next board meeting, the Board President agreed to place it on the agenda.

\*\* Went into closed session at 6:20pm\*\*

9. CLOSED SESSION  
PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: General Manager

10. The Board met with the General Manager to discuss his performance over the past year, his decision to accept a position at another water agency and conclude his service with the District, and steps to be taken in the new General Manager recruitment process. No action was taken in closed session. The President of Board appointed Directors Blood and Brady to an ad hoc General Manager Search Committee.

11. ADJOURNMENT

There being no further business to come before the Board, Vice President Blood adjourned the meeting at 7:27pm.

Respectfully Submitted,



Carissa Bear, Secretary/Clerk of the Board

